



Date: 18 June 2025

To: Members of the Scrutiny Commission

Cllr C Lambert (Chair)	Cllr J Moore
Cllr MJ Surtees (Vice-Chair)	Cllr A Pendlebury
Cllr P Williams (Vice-Chair)	Cllr M Simmons
Cllr DS Cope	Cllr R Webber-Jones
Cllr MJ Crooks	Cllr A Weightman
Cllr C Harris	

Copy to all other Members of the Council

(other recipients for information)

Dear member,

There will be a meeting of the **SCRUTINY COMMISSION** in the De Montfort Suite, Hinckley Hub on **THURSDAY, 26 JUNE 2025** at **6.30 pm** and your attendance is required.

The agenda for the meeting is set out overleaf.

Yours sincerely

A handwritten signature in black ink, appearing to read 'R Owen'.

Rebecca Owen
Democratic Services Manager

Fire Evacuation Procedures

- On hearing the fire alarm, leave the building **at once** quickly and calmly by the nearest escape route (indicated by green signs).
- *There are two escape routes from the Council Chamber – at the side and rear. Leave via the door closest to you.*
- Proceed to **Willowbank Road car park**, accessed from Rugby Road then Willowbank Road.
- **Do not** use the lifts.
- **Do not** stop to collect belongings.

Recording of meetings

At HBBC we are open and transparent about how we make decisions. We allow recording, filming and photography at all public meetings including Council, the Executive and Planning Committee as long as doing so does not disturb or disrupt the proceedings. There may occasionally be some reports that are discussed in private session where legislation requires this to happen, but this is infrequent.

We also allow the use of social media during meetings, which helps to bring the issues discussed to a wider audience.

Members of the public, members of the press and councillors are hereby informed that, in attending the meeting, you may be captured on film. If you have a particular problem with this, please contact us so we can discuss how we may accommodate you at the meeting.

Use of mobile phones

To minimise disturbance to others attending the meeting, please switch off your phone or other mobile device or turn it onto silent or vibrate mode.

Thank you

SCRUTINY COMMISSION - 26 JUNE 2025

A G E N D A

1. **APOLOGIES AND SUBSTITUTIONS**

2. **MINUTES (Pages 1 - 4)**

To confirm the minutes of the meeting held on 13 March 2025.

3. **ADDITIONAL URGENT BUSINESS BY REASON OF SPECIAL CIRCUMSTANCES**

To be advised of any additional items of business which the Chair decides by reason of special circumstances shall be taken as matters of urgency at this meeting.

4. **DECLARATIONS OF INTEREST**

To receive verbally from members any disclosures which they are required to make in accordance with the Council's code of conduct or in pursuance of Section 106 of the Local Government Finance Act 1992. **This is in addition to the need for such disclosure to be also given when the relevant matter is reached on the agenda.**

5. **QUESTIONS**

To hear any questions in accordance with Council Procedure Rule 12.

6. **SUPPORTED BUS NETWORK**

A representative of Leicestershire County Council's Sustainable Travel Team will be in attendance to provide an update on the "choose how you move" project.

7. **CINEWORLD HINCKLEY**

Representatives of Cineworld will be in attendance.

8. **SCRUTINY COMMISSION WORK PROGRAMME (Pages 5 - 10)**

Work programme attached.

9. **ENVIRONMENTAL IMPROVEMENT PROGRAMME 2025/26 (Pages 11 - 20)**

To outline the programme for 2025/26.

10. **OVERVIEW & SCRUTINY STATUTORY GUIDANCE (Pages 21 - 58)**

To consider reviewing the council's arrangements for overview and scrutiny in light of the statutory guidance.

11. **OVERVIEW & SCRUTINY ANNUAL REPORT 2024/25 (Pages 59 - 74)**

To present the annual report for 2024/25.

12. **FORWARD PLAN OF EXECUTIVE AND COUNCIL DECISIONS (Pages 75 - 80)**

Forward plan attached.

13. **MINUTES OF FINANCE & PERFORMANCE SCRUTINY (Pages 81 - 84)**

Minutes of the meeting held on 9 June.

14. **ANY OTHER ITEMS OF BUSINESS WHICH THE CHAIR DECIDES HAVE TO BE DEALT WITH AS MATTERS OF URGENCY**

As announced under item 3.